

## Bellway Safeguarding Policy and Procedure

### Key Points

*This summary supplements (and does not replace) the Bellway Safeguarding Policy and Procedure.*

- All individuals have the right to be protected from abuse and poor practice and to work in a safe environment.
- We all have a shared responsibility to ensure the safety and well-being of adults at risk and children, and to act appropriately and report concerns whether or not these concerns arise within Bellway.
- A child in reference to Safeguarding legislation, is anyone under the age of 18.
- There are different types and patterns of abuse and neglect, and different circumstances in which they may take place; Modern Slavery is one such example.
- If you have concerns and/or you are told about possible or alleged abuse, poor practice or wider welfare issues you must report this to a Safeguarding Officer at Group Head Office on **0191 217 0717**. You should do this as soon as possible **and within 24 hours.**
- The Bellway Safeguarding Officers are:
  - Laura Bell, Group HR & OD Manager [laura.bell@bellway.co.uk](mailto:laura.bell@bellway.co.uk)
  - Cath Goodfellow, Group L&D Advisor Early Careers [cath.goodfellow@bellway.co.uk](mailto:cath.goodfellow@bellway.co.uk)
  - Rachel Harker Group Early Careers Talent Co-ordinator [Rachel.harker@bellway.co.uk](mailto:Rachel.harker@bellway.co.uk)
- Wherever possible you should discuss safeguarding concerns with the individual to get their view of what they would like to happen and keep them involved in the safeguarding process, seeking their consent to share information outside of the organisation where necessary.
- If you are concerned someone is in immediate danger, you **must contact the police on 999 straight away whilst keeping yourself safe.** Where you suspect that a crime is being committed, you must involve the police.
- **Never put yourself in harms way.**
- Read and ensure you have access to the Bellway Safeguarding Policy and reporting form.